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Rainbow Stage is currently hiring seasonal, part-time Merchandise Associate to work between June 1 to September 13, 2024. Please send resumes to the above e-mail address to the attention of Administration and Marketing Coordinator.

Rainbow Stage – Merchandise Associate

Merchandise Associate will report to Merchandise Manager or Coordinator, who will assign daily duties. The positions require flexibility in schedule during the season. Hours will primarily run during evenings and weekends with some daytime shifts. Shift schedules are created by the Administration Coordinator.

The Merchandise Associate is responsible for merchandise sales and deposits. This position works closely with the FOH staff and Volunteers. **This year we are showing Ma-Buhay! from June 26th – July 14th and Mary Poppins from August 14th – September 1st of 2024.**

Overall Duties

- Responsible for set-up and take-down of the merchandise table at each show.
- Work closely with volunteers to sell merchandise to patrons and staff at Rainbow Stage.
- Provide excellent customer service, assisting with any inquiries or addressing patrons' concerns.
- Responsible for stocking and organizing during downtime.
- Take cash and card payments using the square system.
- Responsible for making sure the float count is accurate at the start and end of each shift.
- Submit accurate end-of-day deposits.
- Monitoring inventory and communicating to management of any low-stock items.
- Ensure the area is organized and presentable.
- Other duties as assigned.

Requirements/Qualifications

- Previous retail experience role is an asset but not required.
- Experience with cash handling and counting.
- Strong communication and interpersonal skills.
- Ability to thrive in a fast-paced environment and effectively manage priorities.
- Must be available to work evenings and weekends with some daytime shifts.

Additional Information:

Rainbow Stage values diversity in its workforce and invites applications from all qualified candidates. If you require accommodation at any stage of the application process, please do not hesitate to make a request. We thank all applicants for their interest in Rainbow Stage, however only those selected for further consideration will be contacted.

Application Deadline: April 26, 2024

All applicants are encouraged to apply as soon as possible.